

Cambridge Public Library
Board of Library Trustees Minutes

A regular meeting of the Board of Library Trustees was held on Monday, September 9, 2002 in the Director's Office of the Main Library. The following members of the Board of Library Trustees were present:

- Janet Axelrod
- William Barry
- Andre Mayer
- Patricia Payne
- James Roosevelt
- Nancy Woods

also present:

- Susan Flannery, Director of Libraries
- Bertha Chandler, Assistant Director
- Marilyn Gagalis, Administrative Assistant

Minutes of the June meeting were approved.

Correspondence from Elaine Martin, Koji & Hiroko Ishimara, Madeline & Jonathan Adams, and Joanna Rudge Long was acknowledged.

Ms. Flannery introduced Bertha Chandler, the new Assistant Director for Human Resources. Ms. Chandler spoke about her experience in the library field and detailed her previous positions and responsibilities.

Ms. Flannery updated the board on the meetings of the Design Advisory Committee. The dates of these meetings are September 12 and 19 2002. The September 19th meeting is tentatively scheduled in the event that the September 12th meeting cannot provide enough time for the presentations. The subject matter of these meetings will be the design approach to the building expansion: where the expansion will go on the site.

A schedule of Board meetings for the 2002/2003 year was approved.

Ms. Flannery also updated the board on the progress of the major donation that is being managed by Cambridge Community Foundation. In addition, Ms. Flannery reported that she had been contacted by another potential donor who requested the proper wording for her will if she were to donate something to the Cambridge Public Library. It was suggested that a form letter be developed and sent with the instructions to any future donors.

The Galbraith Lecture was discussed. Janet Axelrod and Jim Roosevelt are working together on this project and will update the board next month.

Ms. Flannery announced the resignation of Reference Librarian Elizabeth Dickinson. A search for her replacement will be one of the first projects for Ms. Chandler.

The passing of former Library Trustee Olive Johnson was announced. Given Mrs. Johnson's many years of outstanding service to the library and the community, it was decided to honor her memory with an appropriate commemoration in the new building.

Ms. Flannery informed the board of the ceremonies planned citywide to commemorate September 11th. All of the Cambridge Public Library buildings that open in the morning will have a moment of silence outside at 8:45 and then open the buildings for the public. A TV will be set up in the Sakey Lecture Hall for any patrons who want to watch the ceremonies at City Hall. The library is also preparing a recommended reading list.

Ms. Flannery reported that Mayor Michael Sullivan provided each Cambridge Public School graduate with a journal that provides a literary quote for each day, and a bookmark listing the names, locations, and phone numbers of all Cambridge Public Library buildings. Hopefully this will encourage writing and reading.

Ms. Flannery announced the annual meeting of the Friends of the Library will be held on October 3, 2002 from 6:00 – 8:00 p.m.

There being no further business to come before the Board, the meeting was adjourned at 9:00 p.m. The next meeting of the Board will be on Monday, October 21, 2002 at 6:30 p.m. in the Main Library.

Andre Mayer, Secretary